



11 December 2015

## NOTICE OF MEETING

A meeting of the **ARGYLL AND BUTE COMMUNITY PLANNING PARTNERSHIP - MANAGEMENT COMMITTEE** will be held in the **COUNCIL CHAMBERS, KILMORY, LOCHGILPHEAD** on **FRIDAY, 18 DECEMBER 2015** at **9:30 AM**, which you are requested to attend.

## AGENDA

1. **WELCOME AND APOLOGIES (CHAIR) - GRANT MANDERS**
2. **MINUTE OF THE CPP MANAGEMENT COMMITTEE MEETING ON THE 30TH SEPTEMBER 2015** (Pages 1 - 8)
3. **ACTION TRACKER** (Pages 9 - 12)
4. **PAPERS FOR NOTING**
  - (a) Review of SOA delivery plans - update (Pages 13 - 14)
  - (b) Internal Audit of CPP (Pages 15 - 20)
  - (c) Community Empowerment Act: Membership of CPP (Pages 21 - 24)
5. **ITEMS FOR DISCUSSION**
  - (a) Area Community Planning Groups, paper, Shirley MacLeod (Pages 25 - 30)
  - (b) National Community Planning Group, verbal, Gordon Wales
  - (c) Economic Forum, verbal, Stuart Green
  - (d) Community Justice Transition Plan, report, Rona Gold (Pages 31 - 40)
6. **SOA PERFORMANCE AND SCRUTINY**
  - (a) Shoreline Project, Bowmore - Richard Heggie, Urban Animation

**\*\*COMFORT BREAK\*\***

Group discussion for scrutiny towards SOA

- (b) Outcome 2 - We have infrastructure that supports sustainable growth, Pippa Milne (Pages 41 - 46)
- (c) Outcome 6 - People live in safer and stronger communities, Gail McClymont (Pages 47 - 54)
- (d) Feedback from outcome discussions
- (e) Exceptions - update from outcome leads (Pages 55 - 70)

**7. AOCB**

- (a) Kirkmichael: A Community and Multi-Agency Partnership Approach (Pages 71 - 74)
- (b) Community Empowerment Act

**8. DATES OF NEXT MEETINGS**

TBC – February – Delivery Plan Review, Outcome Leads

Thursday 24<sup>th</sup> March – Outcomes 3 and 4

Thursday 9<sup>th</sup> June – Outcomes 1 and 5

Tuesday 2<sup>nd</sup> August – Full Partnership

Thursday 29<sup>th</sup> September – Outcomes 2 and 6

Tuesday 20<sup>th</sup> December – Outcomes 3 and 4

**9. INFORMAL DISCUSSION**

**MINUTES of MEETING of ARGYLL AND BUTE COMMUNITY PLANNING PARTNERSHIP -  
MANAGEMENT COMMITTEE held in the COUNCIL CHAMBERS, KILMORY, LOCHGILPHEAD  
on WEDNESDAY, 30<sup>TH</sup> SEPTEMBER 2015**

**Present:**

Grant Manders, Police Scotland (Chair)

Andrew Campbell, Scottish Natural Heritage    Sally Loudon, Argyll and Bute Council

Douglas Cowan, HIE    Shirley MacLeod, Argyll and Bute Council

Fraser Durie, Argyll College    Donald MacVicar, Argyll and Bute Council

Neil Francis, Scottish Enterprise    Gail McClymont, Police Scotland

Elaine Garman, NHS Highland    Samantha Quarton, Argyll and Bute Council

Rona Gold, Argyll and Bute Council    Anthony Standing, Skills Development  
Scotland

Stuart Green, Argyll and Bute Council    Gordon Wales, Scottish Government

Glenn Heritage, Third Sector Interface    Christina West, Argyll and Bute Integration of  
Health and Social CareJim Hymas, Scottish Fire and Rescue  
Service (vice – chair)**In attendance:**Brian MacDonald, Scottish Urban  
Regeneration Forum**1. WELCOME AND APOLOGIES – GRANT MANDERS**

Apologies were received from  
Councillor Ellen Morton, Argyll and Bute Council  
Councillor Dick Walsh, Argyll and Bute Council  
Cleland Sneddon, Argyll and Bute Council  
Pippa Milne, Argyll and Bute Council

A warm welcome was extended to Grant Manders who was attending the Management Committee for the first time.

**2. MINUTE AND HIGHLIGHTS OF THE CPP MANAGEMENT COMMITTEE MEETING  
17<sup>TH</sup> JUNE 2015**

The minutes from the meeting of 17<sup>th</sup> June 2015 were approved as a correct record, subject to the insertion of a semi-colon in the section on Outcome 4. All organisations were encouraged to share the highlights report within their own organisations.

### 3. ACTION TRACKER

The Action Tracker was updated and approved as an accurate reflection of current actions.

### 4. OTHER COMMUNITY PLANNING MEETINGS OR NETWORKS

#### (a) FULL PARTNERSHIP HIGHLIGHTS

Donald MacVicar spoke on the positive feedback that had been received on the Full Partnership meeting and advised that 92 delegates had attended. A number of recommendations coming out of the day would be discussed by the Chief Officer's Group.

#### (b) AREA COMMUNITY PLANNING MEETINGS OR NETWORKS

Shirley MacLeod presented the report. It was noted that the presence of an officer knowledgeable in Health and Social Care Integration had been positively received.

Grant Manders asked CPP members to ensure that their organisations send their members to area community planning groups and that attendees stay for the duration of area community planning group meetings.

**Action: ALL to ensure that their organisations attend ACPG meetings and stay for duration of meeting.**

Shirley advised that a request for a summary page similar to the Executive Summary found in Council reports had been requested by an Area Community Planning Group. It was agreed that this would be piloted for a 12 month period before reviewing.

**Action: Shirley MacLeod to introduce an executive summary part to the reports of Area Community Planning Groups to be piloted for a 12 month period**

Shirley outlined the background into why the area community planning groups for Bute and Cowal and Helensburgh and Lomond are currently held on the same day. The difficulties this presented for many attending both were noted and the Management Committee were advised that the current scheduling of dates would be reviewed in March 2016.

**Action: Shirley MacLeod to review the scheduling of the Bute and Cowal and Helensburgh and Lomond area community planning groups in March 2016.**

As per the recommendations of the report, it was agreed to:

- Note the highlights and key issues under 4.0 and 4.1
- Action an appropriate response to the points raised in 4.2 which are to:
  - Provide improved communication of meeting dates and times etc through both hard advertising (which will have budget implications) and also social media
  - Highlight at strategic level the importance of partners and community representatives remaining at meetings for their duration in order to maximise the opportunity for cross sectoral work

- Consider how CPGs and local communities can become involved in influencing the Strategic Housing Investment Plan
- Consider the problem of the access road on Colonsay as an urgent partnership action.

**Action: Rona Gold, Shirley MacLeod and Jane Jarvie to have a discussion on available resources to promote communication of meeting dates.**

**Action: Shirley MacLeod to speak with Donald MacVicar on how CPGs and local communities can become involved in influencing the Strategic Housing Investment Plan.**

### **(c) NATIONAL COMMUNITY PLANNING GROUP**

Due to difficulties with the audio element of the video link with Gordon, it was agreed that Gordon would email Rona with the latest information from the National Community Planning Group to be circulated to members of the Management Committee.

**Action: Gordon Wales to provide information to Rona Gold on the National Community Planning Group to be then circulated to members of the Management Committee.**

### **(d) THIRD SECTOR AND COMMUNITIES GROUP**

Donald MacVicar provided a verbal update on the Third Sector and Communities Group. It was noted that an event on funding opportunities would take place early in 2016. There was concern that this group potentially duplicated some of the role of the Third Sector Interface and needed a clear focus. The upcoming Community Empowerment Act was seen as a key area where the group could have an input, particularly around the ethos and culture of the Act.

**Action: Rona to review the Terms of Reference for the Third Sector and Communities Group over the next six months.**

### **(e) ECONOMIC FORUM**

Stuart Green gave an update on the background to the Economic Forum and progress to date and advised that several members of the Management Committee were members of either the Forum itself or one of its sub-groups. It was noted that a report with recommendations for actions would be produced by the end of the year.

## **5. SOA PERFORMANCE AND SCRUTINY**

### **(a) OUTCOME 1 – THE ECONOMY IS DIVERSE AND THRIVING**

Douglas Cowan as Outcome Lead for Outcome 1: The Economy is diverse and thriving, spoke on the latest progress on activity working towards this outcome. In both of the group discussions, the conversation naturally linked to Outcome 3: Education, skills and training maximises opportunities for all with regards to skills matching, ambition and the greater need for apprenticeships. It was noted that all sectors are experiencing difficulties in recruiting suitable employees.

Unemployment was at 1.7% in August 2015 which is below the Scottish average but there were still challenges in certain areas of Argyll and Bute and that certain sectors (dairy) were currently facing challenges.

Issues around measurement and the reporting of data were noted and it was agreed that these should be resolved in the forthcoming review of the delivery plans of the Single Outcome Agreement.

**Action: Rona to consider linking Outcomes 1 and 3 together for the review of the delivery plans of the SOA for a more holistic conversation**

**(b) OUTCOME 5 – PEOPLE LIVE ACTIVE, HEALTHIER AND INDEPENDENT LIVES**

Elaine Garman as Outcome Lead for Outcome 5: People lead active, healthier and independent lives, spoke on the successes and key achievements reported within the performance management framework. Conversation centred around the rate of emergency admissions which showed a rate currently poorer than the Scottish average. Issues with the data were discussed and Elaine advised that from March 2016, the data should be more reliable as the NHS was working with ISD to improve the current dataset and that the new data would be able to be interrogated further to determine reason for admission. It was suggested that benchmarking the Argyll and Bute area with a similar rural local authority may be useful.

Meaningful performance indicators were also discussed with the number of repeat admissions within a 12 month period being put forward as a better measure.

A move to quality anticipatory care with self-management of long term conditions was also discussed as a way of improving quality of life.

A working group looking at increasing the number of modern apprenticeships across the area was suggested which Anthony Standing offered to lead.

Discussions also arose between Scottish Fire and Rescue Service, Police Scotland and the NHS on how they can work in partnership to support people in houses that may be vulnerable to slips, trips and falls. It was agreed to take this to the Adult Protection Committee to progress this.

**Action: Anthony Standing to form working group to look at increasing the number of modern apprenticeships across the area**

**Action: Gail McClymont to take the suggestion of better partnership working between Police, Fire and the NHS to support those in houses who may be vulnerable to slips, trips and falls.**

**(c) EXCEPTIONS – UPDATE FROM OUTCOME LEADS**

It was agreed that future meeting of the Management Committee would feature group discussion on all red/amber components of the delivery plans to explore opportunities for partnership working.

**(d) ANNUAL REPORT 2014-15**

The draft Annual Report for 2014-15 and draft Summary Report were presented to

the Management Committee and feedback was requested.

A number of recommendations were put forward by Management Committee members which Rona and Samantha will follow-up.

**Action: Rona to communicate with members of the Management Committee regarding further information that has been suggested**

**Action: Rona to provide all feedback on the draft Annual Report and draft Summary Report to the designer.**

**(e) PRESENTATIONS LINKED TO PROGRESS ON OUTCOMES:  
OUTCOME 1 – SURF ALLIANCE FOR ACTION: BUTE**

Brian MacDonald from the Scottish Urban Regeneration Forum (SURF) was welcomed to the Management Committee and spoke on how HIE had engaged with SURF 12 months ago to do a feasibility study on the Isle of Bute into establishing an “Alliance for Action.”

Brian spoke of some positive development happening on Bute which included Achievement Bute working with Carnegie, the Alliance applying for Charrettes funding from the Scottish Government and an ongoing “Stalled Spaces” bid.

It was noted that SURF were looking to employ someone on a part-time basis to take the project forward and that they were hoping to recruit by the end of the year.

Glenn advised that the Third Sector Interface was happy to circulate any information on the Bute Alliance for Action to its mailing list of community groups on Bute to widen knowledge and participation in the Alliance.

**Action: Glenn to liaise with Brian MacDonald regarding the circulation of information relevant to third sector group on Bute.**

## **6. RESPONSE TO SYRIAN REFUGEE CRISIS**

Donald MacVicar spoke about the Refugee Response Group that had been set up in response to the Syrian Refugee crisis and outlined the partnership approach to this group.

Fraser Durie advised that there is a current plan for the delivery of ESOL classes (English for Speakers of Other Languages) but that they may ask the Scottish Government for flexibility if changes to the plan arose as a result. It was agreed that no action was required yet.

As per the recommendations of the report, the Management Committee agreed:

- To support the decision to offer housing and support to a minimum of 20 families caught up in the Syrian conflict.

## **7. PLANNING OUR FUTURE – SERVICE CHOICES: ARGYLL AND BUTE COUNCIL**

Sally Loudon spoke about the budget challenges that the council faced over the next few years and outlined the timescale for the consultation on proposed options.

It was agreed that the impact of budget cuts across all organisations and how this would affect the Single Outcome Agreement would be a key focus area at the December meeting of the Management Committee and that this would be a private meeting to allow these sensitive conversations to take place.

As per the recommendations of the report, the Management Committee agreed:

- to bring their proposals for dealing with the challenges outlined within the Single Outcome Agreement to the next meeting in December 2015.

**Action: All partners to bring their own budget information to the December meeting of the Management Committee to discuss how these will impact the Single Outcome Agreement.**

**Action: Jane Jarvie to pull together a summary of feedback so far from the council consultation to the December meeting**

## 8. PAPERS FOR NOTING

### (a) CONCLUSION OF COSLA'S MIGRATION MATTERS PROJECT

Rona Gold advised that the migration toolkit and resources was timely and Samantha was requested to ensure Cleland Sneddon and Morag Brown had sight of the resources available.

The Management Committee noted the contents of the report and the suite of resources available from COSLA on migration.

**Action: Samantha to ensure Cleland Sneddon and Morag Brown have sight of the resources available on migration developed by COSLA**

### (b) SINGLE OUTCOME AGREEMENT DELIVERY PLANS – UPDATE

Rona Gold presented the report which outlined plans for the revision of the delivery plans of the Single Outcome Agreement.

As per the recommendations within the report, the Management Committee agreed to:

- Note the approach outlined in section 4 of the report
- Note the actions required of the Management Committee following a review by the council's Internal Audit department under section 4.5 of the report.

### (c) HEALTH AND SOCIAL CARE INTEGRATION

Christina West advised that the Strategic Plan was going out to consultation at the beginning of October and that feedback from members of the Management Committee would be welcome. Christina will also provide information for the next fortnightly bulletin.

As per the recommendations of the report, the Management Committee:

- Notes progress on the formal approval of the Argyll and Bute HSCP Integration Scheme
- Notes progress on the production of the Strategic Plan
- Notes progress towards appointing a new management structure



**Action: Christina to send information on the consultation of the Strategic Plan to cppadmin for inclusion in the next fortnightly bulletin.**

**(d) ARGYLL AND BUTE THIRD SECTOR INTERFACE**

Glenn Heritage provided an update on the Argyll and Bute Third Sector Interface.

The Management Committee agreed to note the report, the progress made thus far, and supports and acknowledges the direction of improvements as well as challenges of the new Argyll and Bute TSI.

**9. AOCB**

**(a) NOMINATIONS TO SIT ON PERFORMANCE, REVIEW AND SCRUTINY COMMITTEE**

Donald MacVicar spoke on the requirement in the committee's constitution to have representation by members of the Management Committee as formal attendees of the Committee.

The Management Committee noted the contents of the report and agreed to appoint 2 CPP partner nominees to serve on the Council's Performance, Review and Scrutiny Committee. The two nominees are Grant Manders, Police Scotland and Jim Hymas, Scottish Fire and Rescue Service.

**Action: Rona to inform Tricia O'Neill of the decision of the Management Committee.**

**(b) LETTER OF SUPPORT FOR LOCAL CHARRETTES FUNDING**

Rona Gold advised that a number of community groups had signalled intent to apply for the Charrettes funding and had approached the CPP asking for a letter of support. It was agreed that a letter of support in principal from the CPP Management Committee would be available to all community groups who requested it.

**Action – Rona to draft a letter of support for local Charrettes funding to be made available to all communities wishing to apply for Charrettes funding.**

**(c)** Sally advised that Rona would be speaking to the Scottish Government about good examples of community engagement work.

**(d)** Glenn advised that following engagement with the Grey Matters group by Shona Robison MSP and Brendan O'Hara MP, two members from the Grey Matters group were now part of the ministerial group.

**10. DATES OF NEXT MEETINGS**

Friday 18<sup>th</sup> December – Outcomes 2 and 6

Thursday 24<sup>th</sup> March 2016 – Outcomes 3 and 4



CPP Management Committee Action Tracker					
Ref No.	Date Raised	Action	By Who	Completion Date	Notes
10	27.03.15	Take into account communication with the Area Community Planning Groups within the Communication and Engagement Strategy	Jane Jarvie	30.05.15	
17	27.03.15	Task the Chief Officer's Group to finalise a timeline and sign off the action plan	Chief Officers Group	18.06.15	Ongoing
23	27.03.15	Ensure that the Strategic Infrastructure Plan links closely with the Local Housing Strategy when it is being formulated	Pippa Milne	Ongoing in development of Strategic Infrastructure Plan	Ongoing
32	17.06.15	Rona to bring a paper on the continuing purpose of the Third Sector and Communities Group to the Management Committee later this year.	Rona Gold	18.12.15	Related to Action 51
36	17.06.15	Rona to coordinate a meeting of all relevant parties to look into suitable accommodation for Argyll College further	Rona Gold	31.10.15	
39	17.06.15	The Chief Officers Group to consider the results from the Compelling Argyll and Bute study as part of the work with Scottish Futures Trust and their Smarterplaces programme (links to action 36)	Chief Officers Group	31.10.15	Ongoing, December 2015
42	17.06.15	Rona to bring report on Community Justice to the September Management Committee meeting.	Rona Gold	30.09.15	December
45	30.09.15	Amend Minute of meeting held on the 17th June 2015	Samantha	18.12.15	

46	30.09.15	Shirley MacLeod to introduce an executive summary part to the reports of Area Community Planning Groups to be piloted for a 12 month period	Shirley MacLeod	10.11.15	
47	30.09.15	Shirley MacLeod to review the scheduling of the Bute and Cowal and Helensburgh and Lomond area community planning groups in March 2016.	Shirley MacLeod	01.03.16	
48	30.09.15	Rona Gold, Shirley MacLeod and Jane Jarvie to have a discussion on available resources to promote communication of meeting dates.	Rona / Shirley / Jane	18.12.15	
49	30.09.15	Shirley MacLeod to speak with Donald MacVicar on how CPGs and local communities can become involved in influencing the Strategic Housing Investment Plan.	Shirley MacLeod	30.11.15	
50	30.09.15	Gordon Wales to provide information to Rona Gold on the National Community Planning Group to be then circulated to members of the Management Committee.	Gordon Wales	ASAP	
51	30.09.15	Rona to review the Terms of Reference for the Third Sector and Communities Group over the next six months.	Rona Gold	24.03.16	Related to action 32
55	30.09.15	Glenn to liaise with Brian MacDonald regarding the circulation of information relevant to third sector group on Bute.	Glenn Heritage	31.10.15	
56	30.09.15	All partners to bring their own budget information to the December meeting of the Management Committee to discuss how these will impact the Single Outcome Agreement.	All	18.12.15	
57	30.09.15	Jane Jarvie to pull together a summary of feedback so far from the council consultation to the December meeting	Jane Jarvie	18.12.15	

62	30.09.15	Anthony Standing to form working group to look at increasing the number of modern apprenticeships across the area	Anthony Standing	18.12.15	
64	30.09.15	ALL to ensure that their organisations attend ACPG meetings and stay for duration of meeting.	ALL	ongoing	

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**Management Committee****Date: 18 December 2015****Public/Private: Public**

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**Review of Single Outcome Agreement delivery plans - update****1.0 Purpose**

The delivery plans which set out how Community Planning Partnership partners will achieve the six outcomes of our Single Outcome Agreement (SOA) are being reviewed. This report provides an update.

**2.0 Recommendations**

Management Committee members are requested to note current progress on the review.

**3.0 Background**

The Management Committee were advised at the meeting in March 2015 that a review of the current delivery plans would be taking place later in 2015. At the Chief Officer's Group in March 2015, it was agreed that a short-life multi-department, multi-agency Performance Group made up of key individuals involved in data be formed to take the review forward to create consistency in identification of actions, indicators and valid data sources.

The performance group recommended a logic model approach to reviewing the delivery plans and the CPP agreed this approach.

**4.0 Progress**

Workshops for each outcome have been arranged from November to January 2016. The workshops that have taken place so far have generated new partnership activities and feedback has been positive from participants.

Outcome 1 – 3rd December 2015

Outcome 2 – 30<sup>th</sup> November 2015

Outcome 3 – 9<sup>th</sup> December 2015

Outcome 4 – 26<sup>th</sup> January 2016

Outcome 5 – 1<sup>st</sup> December 2015

Outcome 6 – 17<sup>th</sup> December 2015

Next Steps are:

- January 2016 – share the results of all workshops with outcomes leads and refine activities
- February 2016 – identify inputs, targets and measures.
- March 2016 – refine and sign off at Management Committee

Area Community Planning Groups are being kept up to date in the process at their meetings.

## 5.0 Conclusions

All information from the full review will be presented to Management Committee in March 2016.

## 6.0 Implications

Strategic Implications	The delivery plans cover all six outcomes of the SOA
Consultations, Previous considerations	Both the Management Committee and the Chief Officer's Group were made aware of plans to revise the delivery plans in March, June and September 2015
Resources	Officer time is required to ensure success
Prevention	This report does not address any issues relating to prevention
Equalities	This report does not address any issues relating to inequalities

**Rona Gold, Community Planning Manager**  
**01436 658 862**

For more information, contact:  
Samantha Quarton, Community Planning Officer  
01546 604 464

## References

Review of Single Outcome Delivery Plans – update, paper to CPP Management Committee – 30<sup>th</sup> June 2015

## Appendices

None



**Management Committee****Date: 18<sup>th</sup> December 2015****Public/Private: Public**

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**Internal Audit of CPP****1.0 Purpose**

This report informs Management Committee members of the actions resulting from the Internal Audit report to improve the way processes are managed.

**2.0 Recommendations**

The Community Planning Partnership Management Committee is requested to:

- 1) Note that the Internal Audit review took place earlier in 2015
- 2) Note the content of this report
- 3) Note that a procedural document about roles and responsibilities will not be provided until the delivery plans have been re-issued.

**3.0 Detail**

The council's Internal Audit department conducted a review into the monitoring of the Single Outcome Agreement (SOA) delivery plans earlier in 2015. A number of actions were recommended to improve the way processes are managed and these are appended to this report

One action is complete as all exceptions are now combined into one report for the Management Committee with each Outcome lead speaking to this.

A procedural document being provided about roles and responsibilities will be provided once the delivery plans have been revised therefore this date will be amended to the 31<sup>st</sup> March 2016.

**5.0 Conclusions**

The actions identified by the council's Internal Audit department will improve the way processes are managed.

## 6.0 Implications

Strategic Implications	N/A  Note: If report does not relate to SOA outcomes please contact <a href="mailto:cppadmin@argyll-bute.gov.uk">cppadmin@argyll-bute.gov.uk</a> for advice.
Consultations, Previous considerations	Management Committee members were informed of the Internal Audit report at the meeting on the 30 <sup>th</sup> September 2015
Resources	N/A
Prevention	N/A
Equalities	N/A

**Rona Gold, Community Planning Manager**  
**01436 658 862**

For more information, contact:  
Samantha Quarton, Community Planning Officer  
01546 604 464

## References

SOA Delivery Plan Revision and Internal Audit report into the monitoring of SOA delivery plans, paper – 30<sup>th</sup> September 2015

## Appendices

Appendix 1 – Actions from the Internal Audit report

Appendix 1 – Actions from Internal Audit report into the monitoring of SOA delivery plans

ACTION PLAN NUMBER	GRADE	WEAKNESSES/GOOD PRACTICE	AGREED ACTION	RESPONSIBLE OFFICER	DATE OF IMPLEMENTATION	REVISED DATE	COMMENT/EXPLANATION
<b>REVIEW OF SINGLE OUTCOME AGREEMENT 2015/16</b>							
1	HIGH	No evidence that any consideration is given to identifying critical activity actions	Review of SOA Delivery Plan will identify critical actions. This review is planned for Sep 15- April 16.	Community Planning Manager	30 April 2016		
2	MEDIUM	Review of quarter 4 2014/15 score cards showed that for 5 out of the 6 outcomes there were elements of performance indicators data where no information had been provided and no explanation given.	Clarity of SOA reporting procedure within guidance issued to Outcome Leads to emphasise their role for ensuring explanations of data are in quarterly reports.	Community Planning Manager	31 December 2015		Complete
3	MEDIUM	Review performance indicators to ensure that data is relevant and meaningful and also ensure a robust data collection support system is in place.	SOA Delivery Plan review will determine the relevance and robustness of data. This review is planned for Sep 15- April 16.	Community Planning Manager	30 April 2016		

ACTION PLAN NUMBER	GRADE	WEAKNESSES/GOOD PRACTICE	AGREED ACTION	RESPONSIBLE OFFICER	DATE OF IMPLEMENTATION	REVISED DATE	COMMENT/EXPLANATION
4	MEDIUM	There is evidence that some partners do not have adequate arrangements in place to reliably provide performance data to support effective scrutiny.	SOA Delivery Plan review will ensure that all actions contained can be reported on with performance data and aspirational actions are identified separately.	Community Planning Manager	30 April 2016		
5	MEDIUM	There was no evidence of a procedural document being available which specified the administrative interactions and protocols in place in order to track/monitor and report performance associated with the delivery plans.	Produce procedural document for clarity on process, roles and responsibilities for performance management of the SOA.	Community Planning Manager	31 December 2015		
6 1634	LOW	It was evidenced that partial liaison takes place between outcomes leads and short term leads as regards states of actions prior to the quarterly meetings but no evidence could be found that all outcome leads hold these	Procedural document to determine that all outcome leads communicate with short term outcome leads quarterly to review progress.	Community Planning Manager	31 December 2015	31 March 2016	In line with review of delivery plans

ACTION PLAN NUMBER	GRADE	WEAKNESSES/GOOD PRACTICE	AGREED ACTION	RESPONSIBLE OFFICER	DATE OF IMPLEMENTATION	REVISED DATE	COMMENT/EXPLANATION
		discussions.					

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**Management Committee****Date: 18<sup>th</sup> December 2015**

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**Membership of Argyll and Bute Community Planning Partnership****1.0 Purpose**

This report informs members of the Community Planning Partnership (CPP) Management Committee of the partners required to participate in Community Planning through the forthcoming Community Empowerment (Scotland) Act.

**2.0 Recommendations**

Management Committee members are asked to:

- Note what the Act says about membership of Community Planning Partnerships
- Note which organisations listed in the Act are not currently within the structure of Argyll and Bute Community Planning Partnership
- Note where organisations listed in the Act are currently represented within the structure of Argyll and Bute Community Planning Partnership
- Decide on the most suitable forum for all organisations listed within the Act to be represented

**3.0 Background**

The Community Empowerment (Scotland) Bill was passed by the Scottish Parliament on the 17<sup>th</sup> June 2015 and received Royal Assent on the 24<sup>th</sup> June 2015. The Act focuses on empowering communities and Community Planning is one of a number of areas within the Act.

**4.0 Detail**

The Community Empowerment (Scotland) Act states that the organisations listed in the Act must participate with each other and “participate with any community body...in such a way as to enable that body to participate in community planning....” Appendix 1 details all the organisations listed in the Community Empowerment (Scotland) Act that are required to participate in Community Planning.

There are a number of organisations detailed within the Act who are not currently represented within the structure of the Argyll and Bute Community Planning Partnership. These are:

- Historic Environment Scotland
- The Scottish Environment Protection Agency
- The Scottish Sports Council
- Visit Scotland

Consideration must be given by Management Committee members as to the most appropriate forum for these organisations to participate within the Argyll and Bute Community Planning Partnership. Recommendations are in the table below marked with an 'X'.

Management Committee members are also asked to consider whether the forum that all organisations currently sit on is still appropriate moving forward.

Organisation	Full Partnership	Management Committee	Area Community Planning Group
Argyll and Bute Council	√	√	√
Argyll College	√	√	
Police Scotland	√	√	√
NHS Highland	√	√	√
HIE	√	√	
Historic Environment Scotland	X		
Integration Joint Board	√	√	
Loch Lomond and the Trossachs National Park	√		
Scottish Enterprise	√	√	√ (Helensburgh and Lomond only)
The Scottish Environmental Protection Agency	X		
Scottish Fire and Rescue Service	√	√	√
Scottish Natural Heritage	√	√	
Scottish Sports Council			
Skills Development Scotland	√	√	
SPT			√ (Helensburgh and Lomond only)
Visit Scotland	X		



## 5.0 Conclusions

The Community Empowerment (Scotland) Act requires additional organisations to participate in Community Planning Partnerships. The Management Committee must consider the most appropriate forum for these additional partners to participate.

## 6.0 Implications

Strategic Implications	None – this focuses on governance and ensures compliance with the Community Empowerment (Scotland) Act.
Consultations, Previous considerations	None
Resources	Officer representation at meetings will be required
Prevention	Not arising from this report
Equalities	N/A

**Rona Gold, Community Planning Manager**  
**01436 658 862**

For further information contact:  
Samantha Quarton, Community Planning Officer  
01546 604 464

## References

The Community Empowerment (Scotland) Act can be found at  
<http://www.legislation.gov.uk/asp/2015/6/contents>

## Appendices

Appendix 1 – List of organisations listed as requiring to participate in the Community Empowerment (Scotland) Act.

### Appendix 1 – List of organisations listed as requiring to participate in the Community Empowerment (Scotland) Act.

- The board of management of a regional college designated by order under section 7A of the Further and Higher Education (Scotland) Act 2005 which is situated in the area of the local authority
- The chief constable of the Police Service of Scotland
- The Health Board constituted under section 2(1)(a) of the National Health Service (Scotland) Act 1978 whose area includes, or is the same as, the area of the local authority
- Highlands and Islands Enterprise where the area within which, or in relation to which, it exercises functions in accordance with section 21(1) of the Enterprise and New Towns (Scotland) Act 1990 includes the whole or part of the area of the local authority
- Historic Environment Scotland
- Any integration joint board established by virtue of section 9 of the Public Bodies (Joint Working) (Scotland) Act 2014 to which functions of the local authority and the Health Board are delegated
- A National Park authority, established by virtue of a designation order under section 6 of the National Parks (Scotland) Act 2000, for a Park whose area includes the whole or part of the area of the local authority
- A regional strategic body specified in schedule 2A to the Further and Higher Education (Scotland) Act 2005 which is situated in the area of the local authority
- Scottish Enterprise
- The Scottish Environment Protection Agency
- The Scottish Fire and Rescue Service
- Scottish Natural Heritage
- The Scottish Sports Council
- The Skills Development Scotland Co. Limited
- A regional Transport Partnership established by virtue of section 1(1)(b) of the Transport (Scotland) Act 2005 whose region includes, or is the same as, the area of the local authority
- VisitScotland

**Management Committee****Date: 18<sup>th</sup> December 2015****Public/ Private: Public**

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**Area Community Planning Groups****1.0 Purpose**

This paper presents key matters arising at the Area Community Planning Group meetings in November 2015 for consideration by the CPP Management Committee.

**2.0 Recommendations**

- The Management Committee is asked to note the Highlights and Key Issues under 4.0 and 4.1.
- The Management Committee should action an appropriate response to the points raised in 4.2 which are to:
  - a) Co-ordinate consultation processes to include local community planning groups without overloading their ability to respond effectively.
  - b) Ensure consistency of approach in how items are included within SOA:Locals and the Community Led Initiatives Appendices.
  - c) Consider the possibility of the OLI commitment to routine inclusion of young people and agenda items relating to issues for them at all meetings, being extended to all community planning groups.
  - d) Consider how the SOA Delivery Plans can be “island proofed” to ensure parity of service by all partners to island and mainland communities.
  - e) Consider how the criteria of Integrated Care Funding can be reviewed to allow successful third sector projects which work and meet the care needs of older people to continue to be funded without having to demonstrate the “need to be new”.
  - f) Progress the involvement of Scottish Water in community planning processes in recognition of their key role in providing/developing/improving local infrastructure.

### **3.0 Background**

There are four Area Community Planning Groups, one in each of the Council's administrative areas (Bute and Cowal, Mid Argyll, Kintyre and Islay, Helensburgh and Lomond and Oban Lorn and the Isles.)

Area Community Planning Groups meet quarterly to discuss issues of importance at a local level relevant to the delivery of the Single Outcome Agreement (SOA). The November meetings focussed on Outcome 2 and Outcome 6. Under Outcome 5 groups also considered the standing item of Health and Social Care Integration and an Alcohol and Drugs Partnership Activities Update Report.

### **4.0 Highlights**

The following points were consistent to each meeting:

- Each of the groups benefited from presentation of information in regards the Council's current "Planning our Future" consultation, and all partners agreed to raise awareness and encourage participation in this process through their own distribution systems. Following suggestion by a MAKI community councillor a number of community councils have arranged to distribute the consultation document to key community locations as a means of encouraging participation.
- All groups received updated information on the work currently being carried out in reviewing the SOA Delivery Plans, and the subsequent work which will be required on SOA:Locals, and were pleased to note that a further update will be tabled at the February round of meetings.
- All groups were pleased to note the progress which is being made in developing the updated Community Safety Strategy and the new way of working which the Community Safety Partnership is taking forward.
- All groups noted disappointment that despite the agenda focussing on infrastructure and repeated requests for local update information, no report or attendance was provided to any group by Scottish Water.

Highlights from specific meetings were:

#### **Bute and Cowal**

- The Group benefited from very informative input regarding the Syrian Refugee Resettlement Programme and the extensive work being undertaken by partners to ensure a smooth welcome for the families due to arrive in Bute before Christmas.
- Partners received information of the progression of the Local Development Plan and the implications this has for future growth and development in local areas.

- The group heard a very interesting presentation from the Cowal Fixed Link Working Group and the potential this project could have in regards infrastructure and connectivity of the Dunoon and Cowal areas, and noted the clear links from the project to the LDP and the SOA:Local.
- The group heard from Third Sector representatives that the Integrated Care Fund's criteria is not equal to that of other more progressive funders who are starting to omit the criteria for projects to be 'new' to receive funding. The Third Sector Representatives felt particularly aggrieved that effective, preventative services provided by them which work and meet the needs of vulnerable people could not receive funding as they are existing services, despite the fact that they are innovative and are continually developing. Sustainable funding sources for existing services are no longer secure and new funding needs to recognise this. The CPG agreed to ask the Management Committee to take steps for recognition of this to be made within future funding criteria of the Integrated Care Fund , to be in line with other progressive funders who are removing the 'need to be new' banner."

### **Mid Argyll, Kintyre and the Islands**

- The group were provided with information about the Syrian Refugee Resettlement Programme and the plans for families to locate to Campbeltown early in the new year.
- The group agreed that a project at Dalintober pier should be supported for inclusion within the Community Led Initiatives Appendix to the SOA:Local, procedure on how this will be taken forward should be finalised shortly.
- In discussing the review of SOA Delivery Plans the group noted concerns that island communities be provided with the same level of service as the mainland. The CPG further asked that the Management Committee ensure, as part of the ongoing review work, that the SOA Delivery plans are " island proofed" to ensure such parity of service by all partners.
- A number of issues were raised by the group in regards items relating to infrastructure and transportation matters, these have been raised directly with the Executive Director of Development and Infrastructure for feedback to the next meeting of the group.
- The group elected Andy Buntin of Lochgilphead Community Council as their new chair, with Cllr Rory Colville moving to the position of Vice Chair of the group. This means that 3 out of the 4 Area Community Planning Groups are now chaired by a community councillor.

### **Helensburgh and Lomond**

- In considering a report relating to the rollout of superfast broadband the group noted concerns in relation to the timetable of anticipated first connections,

variation of connections between exchanges and matters relating to planning consents for box cabinets. These items are being progressed for update to the next meeting.

- The group had a positive discussion about joint working opportunities in Kirkmichael, noting the cross partner commitment to this and hoping that this work could be sustained for the future.

### **Oban, Lorn and the Isles**

- The OLI meeting was held in Oban High School and was an evening meeting, these arrangements resulted in about 20 community members attending.
- The meeting had a every informative input from the Oban Communities Trust on the work they are taking forward in developing the former Rockfield Primary School as a centre for the arts, culture and community.
- The Oban Skate Park Group presented their aspirations to develop a skate park in Lorn, they are continuing in dialogue with local Councillors and with the Head Teacher of Oban High School, all partners attending felt this project could be of real importance to young people in the Oban and Lorn area.
- The group also had an update on progression of the new Oban High School and discussed opportunities for community/partner links to the intended facility, including the possibility of co locating the skate park at the site.
- The Chair of the CPG had particularly asked that agenda items for the meeting focus on work and initiatives for and by young people in the area, and this included an input by the North Argyll Youth Forum who outlined the types of work they are dealing with and how these linked to the SOA:Local. There was extensive discussion on this matter, and enthusiasm for the youth forum to attend and contribute to the CPG regularly, this will be taken forward as a pilot to more effective involvement of young people in the work of the CPGs.
- The group agreed that the Lorn and Oban Healthy Options project should be supported for inclusion within the Community Led Initiatives Appendix to the SOA:Local, procedure on how this will be taken forward should be finalised shortly.

### **4.1 Key issues**

- The groups remain generally happy with the new focus of meetings on specific Outcomes, and with the opportunity to feedback proactively to the Management Committee. They particularly welcome the positive responses from the Management Committee to issues raised by them, and the fact that these are routinely fed back.
- The opportunity to be involved in the “ Planning our Future “ consultation was welcomed, and it was generally agreed that CPGs are effective groups for strategic consultation activities to be fed through, though it was felt that these

processes should be carefully monitored to ensure that consultation overload does not occur.

- The process of taking items forward for inclusion in the Community Led Initiatives Appendices of SOA:Locals by agreement with Outcome Leads needs further refinement to ensure consistency of approach. This work should be developed as part of the ongoing review of SOA Delivery Plans.
- The commitment of the OLI group to routine inclusion of young people at their meetings, and regular focus on agenda items relating to young people, is a model which may be worth replicating in other areas.
- The MAKI CPG asked that the Management Committee consider how the SOA Delivery Plans can be “ island proofed” to ensure parity of service by all partners to island and mainland communities.
- Bute and Cowal CPG asked that the Management Committee take steps to recognise that the Integrated Care Fund’s criteria, whereby effective, preventative services provided by the third sector which work and meet the needs of vulnerable people cannot receive funding as they are existing services, despite the fact that they are innovative and are continually developing, is not equal to that of other more progressive funders who are starting to omit the criteria for projects to be ‘new’ to receive funding. Sustainable funding sources for existing services are no longer secure and new funding needs to recognise this. The Management Committee is asked to ensure that recognition of this issue is included within future funding criteria for the Integrated Care fund.
- All groups noted with concern the lack of involvement of Scottish Water in community planning processes despite their key partnership role in providing/developing/improving infrastructure in local communities.

### **4.2 Further action**

Further action is required from the Management Committee in relation to:

- Co-ordination of consultation processes to include local community planning groups without overloading their ability to respond effectively.
- Ensuring consistency of approach in how items are included within SOA:Locals and the Community Led Initiatives Appendices.

- Consideration of the possibility of the OLI commitment to routine inclusion of young people and agenda items relating to issues for them at all meetings, being extended to all community planning groups.
- Consideration of how the SOA Delivery Plans can be “island proofed” to ensure parity of service by all partners to island and mainland communities.
- Consideration of how the criteria of Integrated Care Funding can be reviewed to allow successful third sector projects which work and meet the care needs of older people to continue to be funded without having to demonstrate the “ need to be new”.
- Progression of the involvement of Scottish Water in community planning processes in recognition of their key role in providing/developing/improving local infrastructure.

## 5.0 Implications

Strategic Implications	The November Area Community Planning Group meetings focussed on Outcome 2 and Outcome 6. There were also cross linkages with all other SOA outcomes.
Consultations, Previous considerations	No prior circulation of this report. ACPGs were advised during meeting of key points which would be raised in this highlight report with CPP.
Resources	Community Planning and Area Governance team resource will be required to progress the action points raised at 4.2.
Prevention	None
Equalities	Co-ordination and consistency of approach relating to consultations and to inclusion of items in SOA:Locals, and to effective inclusion of young people in all CPG meetings will provide equality of access for all CPG partners. The request for “island proofing” of the SOA Delivery Plans will ensure parity of service by all partners to island and mainland communities.

**Shirley MacLeod, Area Governance Manager, [shirley.macleod@argyll-bute.gov.uk](mailto:shirley.macleod@argyll-bute.gov.uk)**



**Management Committee****Date: 18<sup>th</sup> December 2015**

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**Community Justice Redesign: Transition Plan****1.0 Purpose**

The purpose of this report is to provide Management Committee members with an update regarding the local plans to transfer responsibility for the strategic planning and delivery of community justice from the North Strathclyde Community Justice Authority (NSCJA) to the Community Planning Partnership.

**2.0 Recommendations**

The Community Planning Management Group of Argyll and Bute is recommended to:

- i) Note the current situation with regard to community justice redesign; and
- ii) Approve the Transition Plan for 2016-2017 (Appendix 1) which requires to be presented to the Scottish Government in January 2016.

**3.0 Background**

In 2013 the Scottish Government consulted on the future model of community justice in Scotland. The outcome of this consultation was that from 2017-2018 responsibility for local strategic planning and delivery of community justice will transfer from the eight Community Justice Authorities (CJA) to Community Planning Partnerships. The new arrangements use Community Planning Partnerships as the vehicle to bring partner organisations together to plan the delivery of community justice outcomes.

The delivery of the Criminal Justice Social Work service remains accountable to the Health and Social Care Partnership.

Community Justice is defined by the Scottish Government as “the collection of agencies and services in Scotland that individually and in partnership work to manage offenders, prevent offending and reduce reoffending and the harm it causes, to promote social inclusion, citizenship and desistance”. Outcomes for Community Justice will be supported by effective local planning and delivery of services by a range of partners in the public and third sector.

Currently, local criminal justice social work services operate under the Argyll, Bute and Dunbartonshire's Criminal Justice Social Work Partnership. This is a formal strategic and operational partnership between Argyll and Bute, West Dunbartonshire

and East Dunbartonshire. They share a single strategic partnership manager, single budget, and deliver common outcomes within a joint planning and performance framework, commissioning strategy and report to a joint committee with delegated powers. These arrangements have been in place since 2002.

In order to ensure as smooth a transition as possible Community Planning Partnerships are required to submit a transition plan setting out how they will manage this process over 2016-2017. The plan has to be submitted by 31st January 2016.

### **4.0 Main Issues**

The issues addressed in the plan follow the requirements set out by the Scottish Government in a key set of questions. The plan focuses on the establishment of links between community justice statutory partners, the Third Sector, service users and communities. The plan also addresses governance and accountability and how most effective use will be made of the transition funding offered to local authorities to support the process.

With regard to establishing links with partners there is a recognition that strong strategic and operational links currently exist in some statutory areas of activity. However it is recognised that there is potential for the new model to extend and strengthen the value of these relationships and to draw upon and benefit from a wider range of contributions and expertise.

In terms of accountability, the reporting arrangements in respect of Criminal Justice Social Work will continue collectively to go to a Joint Committee representing partner local authorities. The constitutional arrangements and membership will be reviewed in light of the new arrangements.

In Argyll and Bute, the broader Community Justice outcomes will be reported to the Community Planning Partnership Management Group at least annually. Specific outcomes and performance will be through Outcome 6: People live in safer and stronger communities.

The funding formula for Criminal Justice Social Work is currently under review with the intention being to apply a revised formula to the grant allocation for 2017-2018. The present formula will be applied to the 2016-2017 grant. It should be noted that the value of the grant in relation to costs has declined over several year which has presented significant difficulties in delivering the statutory Criminal Justice Service.

The transition funding, noted above, is £50,000 per authority per year for three years (subject to the outcome of the spending review). The partnership authorities have pooled their funding in order to derive maximum benefit in terms of resourcing a post to drive matters forward and also to support local partnership working and consultation initiatives.

### **5.0 Conclusions**

From 2017-2018, responsibility for local strategic planning and delivery of community justice will transfer from the eight Community Justice Authorities (CJA) to Community Planning Partnerships.

The delivery of the Criminal Justice Social Work service remains accountable to the Health and Social Care Partnership.

Community Planning Partnerships are required to submit a transition plan setting out how they will manage this process over 2016-2017. The plan has to be submitted by 31st January 2016.

## 6.0 Implications

Strategic Implications	<p>The transfer of responsibility for community justice will strengthen our local response to Outcome 6: People live in safer and stronger communities.</p> <p>Note: If report does not relate to SOA outcomes please contact <a href="mailto:cppadmin@argyll-bute.gov.uk">cppadmin@argyll-bute.gov.uk</a> for advice.</p>
Consultations, Previous considerations	<p>Preparatory work for the transition is being undertaken between the criminal justice social work partnership and officers from the respective Community Planning Partnerships. The Criminal Justice Partnership Committee are also involved in the development of transitional planning arrangements.</p>
Resources	<p>None arising from this report</p>
Prevention	<p>None arising from this report</p>
Equalities	<p>None arising from this report</p>

**Rona Gold, Community Planning Manager**  
**01436 658 862**

## References

N/A

## Appendices

Appendix 1: Argyll, Bute and Dunbartonshires' Community Justice; Transition Plan 2016-17

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## Argyll, Bute and Dunbartonshires' Community Justice; Transition Plan 2016-17

Key Question 1	Current situation	Ambition by 2017	Transition: How do we get there?	Timescale and Responsible Officer / Service
How we build links with and between community justice partners?	<p>Partner involvement in place in relation to the strategic planning and delivery of Criminal Justice Social Work Services (see introduction re partnerships) and within existing community planning arrangements.</p> <p>Strategic review and consultation has identified need/opportunity to widen and strengthen partnerships.</p>	<p>Establish robust strategic partner relationship between partner local authorities and statutory partners.</p> <p>Local Community Justice plans developed over 2016 to be underpinned by consultation with and involvement of statutory partners</p> <p>See below re commissioning strategy.</p>	Map current landscape of meetings / engagement with key services	<p>February 2016</p> <p>Criminal Justice Redesign Programme Officer (Criminal Justice Executive Group)</p>
			Identify/create specific opportunities for engagement with Crown Office and Procurator Fiscal Service (COPFS) and Scottish Court and Tribunal service.	<p>March 2016</p> <p>Criminal Justice Redesign Programme Officer (CJ exec group)</p>
			Further development sessions throughout year to develop shared ambition and understanding of agenda	<p>April 2016 – March 2017</p> <p>Criminal Justice Redesign Programme Officer (Criminal Justice Executive Group)</p>

Key Question 2	Current situation	Ambition by 2017	Transition: How do we get there?	Timescale and Responsible Officer / Service
How we plan to involve the Third Sector, service users, people with convictions, and communities in their local arrangements, planning and delivery in 2016/2017.	<p>The current situation is characterised by examples of good local arrangements. This applies to involvement of the third sector in support of criminal justice social work and regular reporting on formal service user feedback.</p> <p>There is a need for a more systematic approach which embraces the wider community and translates into the planning process.</p>	<p>Focused and meaningful engagement at varying levels with all relevant groups.</p> <p>An inclusive, partnership approach, underpinning strategic planning and development of a community justice partnership commissioning strategy.</p>	Map existing structures / groupings	February – March 2016 TSI in each area
			Use existing engagement routes and opportunities available to statutory and third sector partners to engage with and ascertain views of service users communities etc.	As required  Criminal Justice Redesign Programme Officer
			Work with Community Justice Voluntary Sector Forum (CJVSF) to develop more refined engagement tools	February 2016 – May 2016  Criminal Justice Redesign Programme Officer

Key Question 3	Current situation	Ambition by 2017	Transition: How do we get there?	Timescale and Responsible Officer / Service
How we intend to work with Community Justice Authorities (CJA) to ensure that community justice issues that are led on by North Strathclyde Community Justice Authority (NSCJA) are picked up, where appropriate, by the relevant Community Planning Partnerships (CPP) in 2016/17.	<p>Transition packs are being prepared.</p> <p>North Strathclyde Community Justice Authorities (NSCJA) are engaging with local Community Planning Partnerships providing briefings and engagement opportunities in relation to existing partnership arrangements.</p>	Community Justice Improvement plan embedded within planning and performance frameworks of partners with a clear frame of reference and accountability regarding the achievement for outcomes.	<p>North Strathclyde Community Justice Authorities (NSCJA) are a key partner in transition planning and will continue to be over the period of transition.</p> <p>We will identify and engage in specific areas of activity/issues currently led on and /or supported by North Strathclyde Community Justice Authority (NSCJA).</p>	<p>April 2016 – March 2017</p> <p>North Strathclyde Community Justice Authority and Criminal Justice Executive Group.</p>

Key Question 4	Current situation	Ambition by 2017	Transition: How do we get there?	Timescale and Responsible Officer / Service
Looking to 2016/17 and beyond, what the local governance arrangements will be for:				
Community justice accountability lines	<p>Criminal Justice Social Work currently reports to a Joint (partnership) Committee with delegated powers in respect of sect.27 functions.</p> <p>Community Justice Partners report on Single Outcome Agreement (SOA) commitments through the relevant local outcome groups.</p>	A clear link to existing relevant outcome groups. This will involve a review of current arrangements. We will be consulting internally and with partner agencies in order to fully develop proposals in relation to the best governance arrangements to ensure the appropriate location, level and focus of accountability, (legal, professional, financial, outcomes).	Development sessions across the wider partnership to map current and future reporting lines consult internally and with partner agencies in order to develop governance arrangements to ensure the appropriate location, level and focus of accountability, (legal, financial, outcomes). The guiding principles are described in the introduction.	<p>March 2016 – July 2016</p> <p>Criminal Justice Executive Group.</p>
Which organisations and individuals will be involved across the statutory, non-statutory and community sectors.	<p>There is an identified need to widen and strengthen partnerships with a focus on the planning and delivery of Community Justice services.</p> <p>This will build on existing relationships which principally involve Criminal</p>	<p>A robust strategic partner relationship between local authorities and statutory partners.</p> <p>Community Justice Strategic Group established to drive forward Community Justice Improvement planning objectives.</p> <p>Local Community Justice Improvement Plans</p>	Work to be done on appropriate engagement and involvement of key non statutory groups, users of services and residents.	<p>February – May 2016</p> <p>Criminal Justice Redesign Programme Officer.</p>



	<p>Justice Social Work, Police Scotland, the Scottish Prison Service and third sector organisations, the most significant of which is presently Turning Point Scotland.</p> <p>There is a challenge to engage a wider range of non- statutory partners, including local third sector organisations who are currently or have potential to contribute to the delivery of community justice outcomes.</p>	<p>underpinned by consultation with and involvement of statutory and non-statutory partners</p> <p>An inclusive, partnership approach, underpinning strategic planning <u>and</u> development of a community justice partnership commissioning strategy.</p> <p>Clear arrangements and systems re inter authority/agency accountabilities.</p>		
How community justice arrangements will link into wider Community Planning Partnership (CPP).	See development of accountability lines. (5.4 and 7)	Community Justice arrangements will involve links into appropriate outcome groups and reports to authority Community Planning Partnership (CPP) committees.	<p>Ongoing development sessions across the wider partnership to map current and future reporting lines</p> <p>Criminal Justice will be built into any Single Outcome Agreement (SOA) refresh required through the Community Empowerment Act.</p>	<p>April 2016 onwards</p> <p>Criminal Justice Redesign Programme Officer &amp; Criminal Justice Executive Group.</p>

# Appendix 1

How links will be made from broader community planning themes to the community justice agenda and vice versa.	Each Community Planning Partnership (CPP) currently focuses on a similar but locally prescribed outcome set.	Community Justice will be embedded and mapped in the same way as all other outcome areas and interdependencies / links highlighted.	<p>CPP meetings will encourage partners to identify gaps in progress and look at any further partner input. This encourages further cross-linkages.</p> <p>Further to this, the national plan is critical to creating the framework within which any themes for developing Community Justice will be developed.</p>	<p>In line with publication of national strategy and performance framework.</p> <p>Criminal Justice Executive Group.</p>
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Key Question 5	Current situation	Ambition by 2017	Transition: How do we get there?	Timescale and Responsible Officer / Service
How partner resources will be leveraged to support change and innovation locally and to make the most effective use of transition funding.	Partner resources are mainly staff.	The transition funding allows for the starter resource and will help to create capacity for change and innovation.	<p>The partner local authorities have agreed to pool their transitions allocations in order to maximise the efficient use of the resource and permit modest support/testing of innovation in partnership working.</p> <p>We will encourage and support the development of partnership projects in 2016/17. This may include the development of apps or software that is required to better engage with service users and partners.</p>	<p>April 2016 – March 2017</p> <p>Criminal Justice Redesign Programme Manager &amp; Criminal Justice Executive Group.</p>

Performance information for Outcome 2: We have infrastructure that supports sustainable growth

<b>SOA Outcome 2: We have infrastructure that supports sustainable growth</b>				
<b>Performance on track</b>				
<b>Element</b>	<b>Target</b>	<b>FQ2 Actual</b>	<b>FQ1 Actual</b>	<b>Data Provider</b>
2.1.4 Establish Green Networks in each of our main towns	On track	On track	On track	Matt Muldrerrig
2.2.1a % of premises in Argyll and Bute with direct access to fibre technology	90% by 2017	On track	On track	Colin McLean
2.2.1b % of premises with access to high speed Broadband or above	80% by December 2016	On track	On track	Colin McLean
2.2.1c % of eligible communities with high speed next generation broadband	100% of eligible communities	On track	On track	Colin McLean
2.3.1 Capacity in our grid network to allow additional renewable energy connections	Physical investment in the Grid network to increase capacity and allow new projects to connect	On track	On track	Audrey Martin
2.4.1a Affordable social sector new builds	110 per annum	20 (40 cumulative)	20	Moir MacVicar
2.4.3 No of new housing sites identified within the Local Development Plan	20	75	75	Matt Muldrerrig
2.4.4 % of Planning Applications Approved	95%	97.3%	97.0%	Ross McLaughlin
2.6.1 Number of town centres with an agreed Action Plan	6 completed by April 2017	1	1	Audrey Martin

Element	Target	FQ2 Actual	FQ1 Actual	Data Provider
2.7.2 Develop a policy framework for the holistic management of land and buildings	On track	On track	On track	Lynda Robertson
2.7.5 Agree strategy for co-location	On track	On track	On track	Malcolm MacFadyen
2.8.3 Availability of business land	64 Ha	90 Ha	90 Ha	Matt Muldrerrig

SOA Outcome 2: We have infrastructure that supports sustainable growth				
Exceptions				
Element	Target	Actual FQ2	Data Provider	Comment
2.1.1a No of incidences resulting in the trunk road network not being available	No more than 3 occurrences per annum	More than 3 occurrences in 2015/16	Jim Smith	
2.2.2a % of premises in Argyll and Bute with access to 3G phone signal	30%	28%	Anna Watkiss	<p>Meeting held with representatives from CTIL who represent Vodafone and O2. They informed us that they are commencing works which seek to upgrade 50 mast sites across Argyll to provide 4G coverage.</p> <p>It is also worth noting that the Emergency services have just recently announced that they will be changing the provision of their communication network delivery from airwaves to the roll out of a 4G mobile service across the UK. The contract has been awarded to EE and Motorola and a mapping exercise is currently underway to identify where there needs to be an upgrade of existing masts and where new mast sites are required. It is hoped that there will be ability to allow other operators to use these masts where there is spare capacity and this should therefore have a positive impact on the roll out of 4G</p>

				<p>across Argyll and Bute. We have provided a response to the recent public consultation on additional telecommunications coverage to be provided for the emergency services network.</p> <p>Coll mast which provides 4G coverage is now operational. This was funded by SG via SFT. We continue to work with Development Coll to agree an MOU to cover up to £500 of maintenance costs per annum for the first 5 years. 4G coverage from this mast also extends to Tiree and north west of Mull which is an added benefit. Currently in discussion with SFT about the possibility of a further pilot project similar to Coll and based on another island where there is little or no mobile coverage.</p> <p>We have met with the Scottish Government and Scottish Futures Trust to discuss how digital connectivity can be improved across Argyll and are following up on these discussions. These discussions also include the potential to access SG funding to secure the provision of free wifi to some of our more deprived areas based on SIMD - digital inclusion.</p>
2.2.2b Provide coverage to 7 not spots by 2016	On track	Not on track	Anna Watkiss	<p>There has been no progress on the Mobile Infrastructure Project (MIP) which is a UK Govt project which is reliant upon the mobile operators agreeing to sign up to working together to deliver mobile coverage to not spots identified across the UK. The main issue has been that the mobile operators are unwilling to go into an area and provide coverage unless the necessary backhall is in place to allow 4G coverage.</p> <p>The funding and the project comes to an end in March and no sites have been or will be delivered within Argyll and Bute. We understand that we are not alone in this regard as Highland, which had more sites identified than ourselves, has also not seen the delivery of any sites.</p> <p>The Vodafone Rural project continues to work with 7 successful communities regarding the implementation of equipment to provide a 3G phone signal. Ormsary is the first of these 7 communities to become operational. It is worth noting that this is also reliant upon the roll out of the next generation broadband programme and this may affect the timings.</p>

2.4.1b Number of housing units upgraded to a tolerable standard	50 per annum	No information available for Financial Year 2014/15	Moir MacVicar	<p>Figures for 2014-2015 – 16. Below Tolerable Standard (BTS) figures are obtained by monitoring closing and demolition orders. When the order is lifted it means that the property is no longer BTS.</p> <p>We don't actually have resources to pro-actively take action to reduce BTS properties. There are no grants for internal property improvements.</p> <p>BTS is not as big an issue as it has been in the past. The main reason for BTS is poor water supplies.</p> <p>The target should be revisited as 50 per annum is not achievable.</p> <p>The Scottish House Condition Survey doesn't monitor BTS anymore.</p>
2.5.1 % of all category A water supplies to be improved to EC standards	94.8%	88.80%	Alan Morrison	<p>We continue to monitor the quality of private water supplies and seek to secure improvements to water quality. For category A supplies (those with commercial premises served by the supply), we can formally require improvements to be undertaken.</p> <p>In Q2: - We continued to support commercial and domestic properties to improve the quality of private water supplies through our grant scheme, and provided public health advice where supplies were identified, on sampling to be unsatisfactory.</p> <p>We have progressed the drive for improvements with the service of some Improvement Notices which require the users to improve their water quality.</p> <p>We continue to provide financial support to users through the pws improvement grant scheme.</p>
2.7.3 Agree a Built Heritage Strategy for Argyll and Bute	On track	On track to revised plan	Matt Mulderrig	<p>The initial planned timeframe for public consultation was overly ambitious, and particularly did not reflect the level of interest and priority the Historic Environment Strategy has received. Recognising this, a substantial consultation period was planned and undertaken over the summer months, attracting a healthy response and the finalised document is, as planned, to be presented to Full Council during 15/16 FQ4.</p>

2.7.4 Produce a short term development plan for key ports	Plan produced			Stewart Clark has recently been appointed as Piers and Harbours Manager.
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Performance information for Outcome 6: People live in safer and stronger communities

Argyll and Bute SOA Outcome 6: People live in safer and stronger communities					
Performance on track					
Element	Target	FQ2 Actual	FQ1 Actual	Data Provider	Organisation of Data Provider
6.1.1a Number of domestic abuse incidents reported to the police	Trend reported in Argyll and Bute in on par with national trends	343 (April to September 2015)	April 2015 - May 2015 = 94	Lana Stewart	Police Scotland
6.1.1b % detection rate of domestic crimes in relation to domestic abuse	80%	88.1%	April 2015 - May 2015 = 93.9%	Lana Stewart	Police Scotland
6.2.1c Average 15 working days between Referral & Initial Adult Protection Case Conference	Minimum 95% compliance	12 days	16 days	Rebecca Barr	Argyll and Bute Council
6.2.2a Number of home safety checks completed by the fire service	Increase by 2% (1037 over the year)	463	372	Alex Purdie, SFRS	Scottish Fire and Rescue Service
6.2.2b Number of joint operations to target Bogus Crime/doorstep crime	Undertake minimum of 15 operations	6 (12 year to date)	6	Lana Stewart	Police Scotland

6.2.2c Number of housebreaking incidents	Reduce domestic housebreaking by 3% of previous year	April to June 2015 = 72 (April to June 2014 = 91)	April 2015 - May 2015 = 40	Lana Stewart	Police Scotland
6.2.2d % persons detected and reported for housebreaking arrest/report rate	Increase by 3% of previous year persons detected and reported	April to June 2015 = 47.2% (April to June 2014 = 36.2%)	April 2015 - May 2015 = 10%	Lana Stewart	Police Scotland
6.3.1c Number of incidents of antisocial behaviour	Reduce by 5%	1474	63	Lana Stewart	Police Scotland
6.3.1e Number of other crimes of violence - common assault	Reduce common assault by 2%	327	93	Lana Stewart	Police Scotland
6.3.2a Monetary sum of Proceeds of Crime Act (POCA) seizures	Maintain the achievements of the previous year.	On track	On track	Lana Stewart	Police Scotland
6.3.2b Number of persons detected and reported for drugs supply within the Division	Increase by 3%	April to June 2015 = 15 (April to June 2014 = 6)	April 2015 - May 2015 = 13	Lana Stewart	Police Scotland

6.3.2c Number of partnership interventions within the Division in relation to drugs supply	Create robust partnership intervention process in relation to those individuals involved in drug supply	188	26	Lana Stewart	Police Scotland
6.3.2d Increased community awareness through presentations to reduce risk	Baseline target established and target set	6	11	Lana Stewart	Police Scotland
6.3.3a Monetary sum of legitimate enterprise prevented from reaching organised crime within Division	Maintain the achievements of previous year	£554,750	£16,970	Lana Stewart	Police Scotland
6.3.3b Compliance with procurement auditing processes	100%	On track	On track	Moir Logan	Argyll and Bute Council
6.3.4a Number of deliberate fire raisings	Reduce by 3%	6 (29 cumulative)	23	Alex Purdie	Scottish Fire and Rescue Service
6.4.1a Number of fire enforcement audits for business premises	500 Enforcement Audits to be undertaken during 2014-15	98 (198 cumulative)	100	Alex Purdie	Scottish Fire and Rescue Service

6.4.1b Number of reports of secondary fires	Annual reduction of 5% against 2013-14	5 (25 cumulative )	20	Alex Purdie	Scottish Fire and Rescue Service
6.4.2 Number of people killed or seriously injured on the road network within Argyll and Bute	To reduce incidents of previous year	April 2015 - September 2015 = 24	April 2015 - May 2015 = 5	Lana Stewart	Police Scotland
6.4.3a Number of positive interventions	Baseline established over 2014/15 year	15 (57 year to date)	42	Lana Stewart	Police Scotland
6.5.1 Number of Alcohol Brief Interventions carried out	1066 Alcohol Brief Interventions carried out annually	404	181 (target 257)	Carol Muir	NHS Highland
6.5.2 % of referrals in drug and/or alcohol problems in treatment within 21 days	90% of clients starting treatment within 21 days of receipt of the referral	91	96%	Cath Cakebread	Argyll and Bute Council
6.5.4 Number of Naloxone kits issued	16	18	18	Carol Muir	NHS Highland
6.6.3 Number of counter terrorism inputs/events	23 events annually	14	6	Lana Stewart	Police Scotland

6.6.4a Number of volunteers in third sector	Increase by 10%	493 (493 cumulative)	401	Glenn Heritage	Argyll and Bute TSI
6.6.4b Funds leveraged into Argyll and Bute to support 3rd sector services	£1.3 million	£422,000 (cumulative)	£329, 500	Glenn Heritage	Argyll and Bute TSI
6.6.4c No of third sector groups given advice, support and training	80 groups	177 (cumulative)	138	Glenn Heritage	Argyll and Bute TSI
6.6.4d No of governance and charity law sessions to strengthen board and leadership	20 workshops / training	31	9	Glenn Heritage	Argyll and Bute TSI
6.6.5a No of young people engaged in topical debate and in community planning	300	179	97	Glenn Heritage	Argyll and Bute TSI
6.6.5b No of older people engaged and involved in services design	120	148	117	Glenn Heritage	Argyll and Bute TSI
6.6.5c No of intergenerational opportunities/events facilitated	50	48	24	Glenn Heritage	Argyll and Bute TSI
6.6.5d No of initiatives/projects developed to support communities	30	16	9	Glenn Heritage	Argyll and Bute TSI
6.7.1 % of CJ service users who considered that all their needs were taken into account	95%	100%	100%	Jon Belton	Argyll and Bute Council
6.7.3 % of CJ service users who considered that unpaid work helped them improve their skills	50%	80%	75%	Jon Belton	Argyll and Bute Council
6.7.4 Introduce annual consultation with MAPPA partners ... re risk	Annual Consultation	Complete	On track to revised plan	Jon Belton	Argyll and Bute Council

Argyll and Bute SOA Outcome 6: People live in safer and stronger communities				
Exceptions				
Element	Target	Actual FQ2	Data Provider	Comment
6.1.1d Create MATAC and MARAC for high risk nominals	Creation of these processes	On track to revised plan	Lana Stewart  (Police Scotland)	Further progress has been achieved but the process is still ongoing in LB Sub Division
6.1.3a Number of Group 2 (sexual) crimes	Trend reported in Argyll and Bute in on par with national trends	April to August 2015 = 59	Lana Stewart  (Police Scotland)	April to August 2014 = 44. This equates to 15 more victims / 34.1% increased when compared to the same period last year.
6.3.1d No of serious violent crimes in Argyll and Bute	Annually maintain low levels of serious violent crime	43	Lana Stewart  (Police Scotland)	<p>As at 30th September the total number of Group 1 crimes of violence recorded had increased by 53.6% compared to the same period in the previous year which equates to 15 more crimes being recorded. Increased crime levels are due to a rise in the total number of Serious Assaults and crimes of Robbery that have been reported; crimes of Serious Assault have increased from 13 to 22 and robbery from 1 to 4. Collectively this accounts for 12 of the additional 15 crimes recorded.</p> <p>In terms of Serious Assaults, there was a peak in activity during April and May but crimes levels have been relatively low thereafter with 4 crimes recorded over the last 8 weeks. Around half of all crimes recorded occurred in a private space and 70% of the total number were the result of a friend, family or domestic related dispute. Only 2 crimes appear to be the result of a stranger unprovoked attack. Dunoon and Oban recorded a higher number of crimes than other areas however no specific area has experienced a high concentration of</p>

				<p>crime. At the end of September the detection rate was high at 86.4%</p> <p>Three of the four crimes of robbery reported occurred in Helensburgh and the remaining crime occurred in Dunoon. Two crimes occurred at commercial premises and two in the street. All crimes were varied in nature and were not linked. Two of the four crimes were detected giving a detection rate of 50%.</p>
6.4.3b Number of Road Traffic Collisions	To reduce the number of incidents of the previous year	<p>Fatal - 5 ( + 1 on last year to date)</p> <p>Serious - 21 ( - 14 on last year to date)</p> <p>Slight - 175 ( + 4 on last year to date)</p>	<p>Lana Stewart</p> <p>(Police Scotland)</p>	The most serious fatal crashes occur on the trunk roads of A82, A83 and A85 in that order.
6.5.3 Regular reports to the Licensing Forum/Board on public health impacts of alcohol	Frequency of reports and data to be agreed with licensing board by October 2014	On track to revised plan	Craig McNally (NHS Highland)	ADP Coordinator now attending licensing forum. Licensing board currently undertaking consultation on overprovision. Collaboration with licensing planned to undertake an annual update to provide an alcohol profile for Argyll and Bute.
6.7.2 % of CJ service users with LSCMI case management plan by their first review	80%	40%	Jon Belton (Argyll and Bute Council)	Ten new orders only 4 currently recorded as having a risk assessment generated case management plan within 3 months. Relevant staff have been instructed to provide explanation, a timescale within which situation will be or has been resolved and a strategy to ensure future compliance

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**Exceptions in Outcome 1: The economy is diverse and thriving**

Element	Target	Actual FQ2	Data Provider	Comment
1.1.2a No of businesses exporting for the first time	1	0	Colin McLean (HIE)	A new International Trade assistance programme has been approved within HIE which is designed to promote opportunities for new exporters. This is likely to be used by the Business Gateway business base in addition to the HIE account managed portfolio.
1.2.2 Action plan developed to secure inward investment / new residents to Dunoon	Complete	On track to revised plan	Audrey Martin (Argyll and Bute Council)	<p>SURF with funding from HIE are in the process of preparing to undertake work with the community and key partners in Dunoon to look at the development of an Alliance For Action and the identification of a vision and action plan.</p> <p>The Council has also been undertaking development works relating to a future CARS bid and also a reappraisal of the conservation area In addition the Council is working with HIE to look at a mapping exercise that will identify shared areas of focus and investment and linked to the compelling study .</p>
1.3.3 Deliver new signage/branding for main road, rail, ferry and air gateways	On track	Not on track	Jane Jarvie (Argyll and Bute Council)	Branding on the updated signage for maximum effect should fit in with other marketing initiatives, for example recruitment of a marketing/promotion officer in Economic Development and marketing of the area as a whole which is currently being explored. We should be in a position in the next quarter to provide an update on whether these other considerations impact on the delivery timescale of this branding.
1.5.3b Update REAP - Renewable Energy Action Plan	On track	On track to revised plan	Audrey Martin (Argyll and Bute Council)	Continue to work with ABRA members and particularly HIE to produce a revised REAP however given all the recent changes to the subsidy levels, UK Govt policy stance and the resulting impact on on shore wind, solar and other renewable technologies we are awaiting to see the outcome of these proposals on the sector over the

				<p>remaining few months before being able to clearly determine what the priorities will be.</p> <p>In the meantime we continue to work with key partners and communities in seeking to support them and in securing local economic benefit from renewables in a sustainable manner.</p> <p>On 9th September, we hosted, with our partners in Local Energy Scotland, a seminar focused at community organisations interested in community scale renewable energy projects. Entitled Understanding Community Renewables and Shared Ownership Opportunities, the event was held in partnership with Local Energy Scotland and was part of Community Energy Fortnight. Around 50 delegates and speakers attended the event and feedback following the event was that it was useful for those attending.</p>
1.6.2a Development of cultural strategy and implementation of action plan	Complete	On track to revised plan	Pat McCann (Argyll and Bute Council)	The first meeting of the Cultural Assembly has now taken place.
1.6.2c Implement the Gaelic Action Plan	Plan implemented by March 2015	Not on track	David Clements (Argyll and Bute Council)	Alternative service delivery methods are being deployed. The Gaelic Language Plan continues to be delivered, although more slowly than had been hoped.
1.7.2 Establish an innovation centre for entrepreneurs in Helensburgh	Complete	On track to revised plan	Ishabel Bremner (Argyll and Bute Council)	<p>The Helensburgh Innovation Centre Scoping Review and Proposal was concluded in the first quarter of 2015/16.</p> <p>The initial scoping report found that there was no demand for a physical centre. Some further feasibility work needs to be undertaken, with input from Scottish Enterprise, to assess if there is a demand/need for a virtual centre or managed business space.</p>

1.8.2b Marketing campaign to promote Argyll and Bute as a great place to live, work and play	Complete	On track to revised plan	Jane Fowler (Argyll and Bute Council)	<p>Progress in this is on-going. An initial market Text exercise is happening and Economic Development is progressing plans to recruit a Marketing and Promotion Officer.</p> <p>Overall the Marketing Campaign sits with Economic Development now.</p>
1.8.3a Number of modern apprenticeships	20	12	Jane Fowler (Argyll and Bute Council)	The target for appointing MAs has not been met for this period, but there are a number of posts planned for recruitment in September/October, which should allow the target of 20 to be achieved by the end of the year.
1.8.4a % of local suppliers bidding for business on portal	38%	21%	Anne MacColl-Smith (Argyll and Bute Council)	Multi supplier frameworks for Business Gateway Workshops, Road Works and Professional Services have resulted in a large number of non-local suppliers bidding this quarter, along with Quick Quotes for IT services/supplies and consultancy services. The first in a series of SDP workshops will be held in October aimed at local suppliers, having been advertised through Business Gateway and Public Contracts Scotland and circulated amongst those registered on the Vendor Rating System.

## Exceptions in Outcome 2: We have infrastructure that supports sustainable growth

Element	Target	Actual FQ2	Data Provider	Comment
2.1.1a No of incidences resulting in the trunk road network not being available	No more than 3 occurrences per annum	More than 3 occurrences in 2015/16	Jim Smith	
2.2.2a % of premises in Argyll and Bute with access to 3G phone signal	30%	28%	Anna Watkiss	<p>Meeting held with representatives from CTIL who represent Vodafone and O2. They informed us that they are commencing works which seek to upgrade 50 mast sites across Argyll to provide 4G coverage.</p> <p>It is also worth noting that the Emergency services have just recently announced that they will be changing the provision of their communication network delivery from airwaves to the roll out of a 4G mobile service across the UK. The contract has been awarded to EE and Motorola and a mapping exercise is currently underway to identify where there needs to be an upgrade of existing masts and where new mast sites are required. It is hoped that there will be ability to allow other operators to use these masts where there is spare capacity and this should therefore have a positive impact on the roll out of 4G across Argyll and Bute. We have provided a response to the recent public consultation on additional telecommunications coverage to be provided for the emergency services network.</p> <p>Coll mast which provides 4G coverage is now operational. This was funded by SG via SFT. We continue to work with Development Coll</p>

				<p>to agree an MOU to cover up to £500 of maintenance costs per annum for the first 5 years. 4G coverage from this mast also extends to Tiree and north west of Mull which is an added benefit. Currently in discussion with SFT about the possibility of a further pilot project similar to Coll and based on another island where there is little or no mobile coverage.</p> <p>We have met with the Scottish Government and Scottish Futures Trust to discuss how digital connectivity can be improved across Argyll and are following up on these discussions. These discussions also include the potential to access SG funding to secure the provision of free wifi to some of our more deprived areas based on SIMD - digital inclusion.</p>
2.2.2b Provide coverage to 7 not spots by 2016	On track	Not on track	Anna Watkiss	<p>There has been no progress on the Mobile Infrastructure Project (MIP) which is a UK Govt project which is reliant upon the mobile operators agreeing to sign up to working together to deliver mobile coverage to not spots identified across the UK. The main issue has been that the mobile operators are unwilling to go into an area and provide coverage unless the necessary backhall is in place to allow 4G coverage.</p> <p>The funding and the project comes to an end in March and no sites have been or will be delivered within Argyll and Bute. We understand that we are not alone in this regard as Highland, which had more sites identified than ourselves, has also not seen the delivery of any sites.</p> <p>The Vodafone Rural project continues to work with 7 successful communities regarding the implementation of equipment to provide a 3G phone signal. Ormsary is the first of these 7 communities to become operational. It is worth noting that this is also reliant upon the roll out of the next generation broadband programme and this may affect the timings.</p>

2.4.1b Number of housing units upgraded to a tolerable standard	50 per annum	No information available for Financial Year 2014/15	Moira MacVicar	<p>Figures for 2014-2015 – 16. Below Tolerable Standard (BTS) figures are obtained by monitoring closing and demolition orders. When the order is lifted it means that the property is no longer BTS.</p> <p>We don't actually have resources to pro-actively take action to reduce BTS properties. There are no grants for internal property improvements.</p> <p>BTS is not as big an issue as it has been in the past. The main reason for BTS is poor water supplies.</p> <p>The target should be revisited as 50 per annum is not achievable. Scottish House Condition Survey don't actually monitor BTS anymore.</p>
2.5.1 % of all category A water supplies to be improved to EC standards	94.8%	88.80%	Alan Morrison	<p>We continue to monitor the quality of private water supplies and seek to secure improvements to water quality. For category A supplies (those with commercial premises served by the supply), we can formally require improvements to be undertaken.</p> <p>In Q2: - We continued to support commercial and domestic properties to improve the quality of private water supplies through our grant scheme, and provided public health advice where supplies were identified, on sampling to be unsatisfactory.</p> <p>We have progressed the drive for improvements with the service of some Improvement Notices which require the users to improve their water quality.</p> <p>We continue to provide financial support to users through the pws improvement grant scheme.</p>

2.7.3 Agree a Built Heritage Strategy for Argyll and Bute	On track	On track to revised plan	Matt Mulderrig	The initial planned timeframe for public consultation was overly ambitious, and particularly did not reflect the level of interest and priority the Historic Environment Strategy has received. Recognising this, a substantial consultation period was planned and undertaken over the summer months, attracting a healthy response and the finalised document is, as planned, to be presented to Full Council during 15/16 FQ4.
2.7.4 Produce a short term development plan for key ports	Plan produced			Stewart Clark has recently been appointed as Piers and Harbours Manager.

### Exceptions in Outcome 3: Education, skills and training maximises opportunities for all

Element	Target	Actual FQ2	Data Provider	Comment
3.1.4b No of LAAC and young people offered work experience within Partners	2014/15=8	6	Aileen Goodall (Argyll and Bute Council)	<p>Performance has increased from 3 opportunities in 2014/15, however does not yet meet target of 8.</p> <p>6 LAAC were offered work placements however only 5 took up the offer, from this only 2 remained for either a day or 2 weeks. Those placements were at Horticulture Facilities Services (one Helensburgh and one Dunoon).</p> <p>The one who didn't take up the offer was moved out with the area of the offer and we couldn't secure an alternative due to personal circumstances.</p> <p>3 completed the summer internship –            Helensburgh – Mechanics            Dunoon – Transport/Early Years office work            Campbeltown – Aqualibrium</p>
3.2.2b No of summer placement opportunities through the SCOTGRAD programme	6 per annum	4	Colin McLean (HIE)	HIE have had 4 summer placements this year. The Scotgrad programme as a whole previously had an EU finding element, and it was hoped that this would continue, and in fact that hope still exists, however there have been delays in confirming said funding so they have been funded from HIE's own GIA budget.
3.2.3a No of Business Gateway workshops delivered to date	84 per annum	8 year to date	Ishabel Bremner (Argyll and Bute Council)	The majority of workshops are scheduled for October 15 to March 16, to align with new EU funding programmes. At Q2 there have been 8 start-up workshops, and 8 growth workshops.



3.2.3b No of attendees at Business Gateway workshops	551 per annum	116 year to date	Ishabel Bremner (Argyll and Bute Council)	The majority of workshops are scheduled for October 15 to March 16, to align with new EU funding programmes.
3.2.4a Number of modern apprenticeships	20	12	Jane Fowler (Argyll and Bute Council)	The target for appointing MAs has not been met for this period, but there are a number of posts planned for recruitment in September/October, which should allow the target of 20 to be achieved by the end of the year.

#### Exceptions in Outcome 4: Children and young people have the best possible start

Element	Target	Actual FQ2	Data Provider	Comment
4.1.1 100% of Child protection investigations will have inter-agency referral and tripartite discussion within 24 hours	100%	89%	Mark Lines (Argyll and Bute Council)	As commented in previous quarters this PI continues to be affected by issues around out of hours access to the IRTD process. All out of hours CP investigations are considered jointly between Social Work and Police to agree and implement plans to investigate concerns and safeguard children. The CPC has now approved arrangements for out of hours IRTDs and agreed a revised and improved IRTD protocol, this is currently being rolled out and will be fully operational by December 2015.
4.1.3 100% of children who are affected by domestic abuse will have a child's plan	100%		Mark Lines (Argyll and Bute Council)	The new protocol will be launched part way through quarter 3 and it is likely that the full effect will not be seen until Q4.
4.1.10 Schools have reviewed their anti-bullying policies	100% by June 2015	93%	Wendy Brownlie (Argyll and Bute Council)	93% of schools have reviewed their policies. The Health and Wellbeing Forum is continuing to review the policies submitted and are providing feedback. The six remaining schools have new Head teachers and with support from the forum providing presentations, training materials and templates will have the training, consultation and policies in place by 20 December 2015.
4.2.2 The % of nurseries participating in Childsmile Core programme	99%	97%	Patricia Renfrew (NHS Highland)	97% of Pre 5 establishments participate in the supervised daily toothbrushing programme. Two Pre 5 establishments are not participating: Arinagour, Coll - parents anti fluoride. It is anticipated the children will participate in the supervised daily toothbrushing programme in the new school year 2016/17 Stramash, Oban - this is a woodlands nursery, the Oral Health Manager has concerns as to possible cross infection issues arising transporting the resources to the Yurt the children attend in the forrest and access to water for cleaning toothbrushes - Oral Health

				Manager to meet with Head Teacher to try and resolve these issues.
4.2.4 33.3% or above babies are exclusively breast fed at 6-8 weeks	33.3% or above	26.8% FY 2014/15	Patricia Renfrew (NHS Highland)	<p>It appears the increase in the drop off rate lies between birth and discharge and again at discharge to 10 days.</p> <p>Through investigation and survey (sample 36) it appears some women are being classified as exclusively breastfeeding at birth and on discharge from hospital, even though their baby has never actually attached at the breast. Often the mother is exclusively expressing her milk and giving it by bottle to the baby. Women are then discharged early from hospital to the community where they are supported to try and breastfeed but often the baby will not attach at the breast with the resulting consequences that by day 10 there is a big rise in those who stop breastfeeding.</p> <p>Main reasons for this are:</p> <ol style="list-style-type: none"> <li>1. Expressing takes twice as long and is exhausting</li> <li>2. Women feel defeated</li> <li>3. Women lose confidence in breastfeeding</li> </ol> <p>Immediate measures to address the reduction in rates include:</p> <ul style="list-style-type: none"> <li>• Breastfeeding keyworkers have received additional training to enable them to support women better</li> <li>• An infant feeding difficulties clinic will be 'tested' in Cowal</li> <li>• GPs have been provided with Medications &amp; Mothers' Milk (2014) book. This will ensure the correct medication (if required) is prescribed – it is anticipated this will support women experiencing difficulties that requires medication to continue to breastfeed</li> <li>• GPs have been asked to complete the UNICEF learn pro module and invited to request face to face training</li> </ul> <p>In addition there are plans to increase the role of the breastfeeding peer support service by:</p> <ul style="list-style-type: none"> <li>• Setting up local peer support groups in Cowal, Campbeltown, Islay and Lochgilphead</li> <li>• Testing initiatives to increase the uptake of the peer support service e.g. 'pamper' night for pregnant women</li> <li>• On-going training of new peer supporters</li> </ul>

4.3.1 75% Looked After and Accommodated Children assessed for literacy at primary stage	100%	92%	Roslyn Redpath (Argyll and Bute Council)	In line with current guidance, the literacy skills of primary age children who are looked after were assessed in May / June 2015. Absence from school of a small number of children prevented completion in this quarter, however, plans are in place for all outstanding assessments to be administered this session. This information has been analysed to inform individual pupil progress and highlight the need for further strategic planning.
4.3.5 Increase by 5% the number of young people gaining accredited achievement awards	72 by June 2015		Ann Marie Knowles (Argyll and Bute Council)	<p>Issue with duplicate reporting for this measure needs further discussion:</p> <p>Aileen Goodall reports on wider achievement qualifications that are delivered in secondary schools and this appears under 3.1.2g.</p> <p>Martin Turnbull reports on number of young people working with Community Learning and Development Youth Services who achieve accredited achievement awards.</p> <p>Glenn Heritage from Argyll and Bute TSI reports on the number of young people engaged/completing Saltire awards; 3.4.3d Number of STEPS courses; Number of young people completing PX2.</p> <p>All of these elements contribute to the wider qualifications young people achieve in school and in their local community.</p> <p>Further discussion is required to ensure data captured is robust and accurate.</p> <p>For Q4 we have used information supplied solely by Martin Turnbull - 338 young people completed accredited learning opportunities in 23 different courses; including Youth Achievement Award, Duke of Edinburgh and Dry Stone Walling.</p>

4.7.3 Increase by 2% the number of young people involved with the Youth Parliament	2% increase		Martin Turnbull (Argyll and Bute Council)	This cannot be measured as Argyll and Bute are given a fixed number of seats for the Young Parliament.
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### Exceptions in Outcome 5: People live active, healthier and independent lives

Element	Target	Actual FQ2	Data Provider	Comment
5.1.1 % of older people receiving Care in the Community	80%	75%	Allen Stevenson (Argyll and Bute Council)	The partnership currently has the best balance of care in Scotland. We will continue to ensure as many people as possible stay at home as we further improve our model of care.
5.1.7 % of Carers Assessments completed within 28 days	100%	20%	James Littlejohn (Argyll and Bute Council)	Carers' assessments remain a complex challenge for statutory agencies. Families continue to be less than enthusiastic regarding the completion of carer assessments. At this time of the year the operational priority is to discharge people from hospital.
5.6.2 Increased number of houses that are energy efficient	900	257	Moir MacVicar (Argyll and Bute Council)	This target indicator is no longer reflecting work in this area. 2015/16 has a target of 293 private homes and 49 social rented homes. The Council has been awarded £1.9m to deliver this programme and it is managed for the Council by Alienergy. The target needs to be reviewed.
5.6.7a Number of crisis hours intervention support delivered	13,000 hours support	408	Moir MacVicar (Argyll and Bute Council)	This indicator relates to the DWP trial. The uptake of support has been a lot less than originally anticipated therefore target needs to be reviewed.
5.6.7c Number of tenants removed from spare room subsidy through tenants incentive scheme	6	3	Moir MacVicar (Argyll and Bute Council)	Although it is an incentive to encourage people to move and has had some degree of success there are quite a number of factors which make the target ambitious. People do not necessarily see downsizing an attractive option and there are only a relatively small number of smaller properties available in the right place at the right time.

## Exceptions in Outcome 6: People live in safer and stronger communities

Element	Target	Actual FQ2	Data Provider	Comment
6.1.1d Create MATAC and MARAC for high risk nominals	Creation of these processes	On track to revised plan	Lana Stewart (Police Scotland)	Further progress has been achieved but the process is still ongoing in LB Sub Division
6.1.3a Number of Group 2 (sexual) crimes	Trend reported in Argyll and Bute in on par with national trends	April to August 2015 = 59	Lana Stewart (Police Scotland)	April to August 2014 = 44. This equates to 15 more victims / 34.1% increased when compared to the same period last year.
6.3.1d No of serious violent crimes in Argyll and Bute	Annually maintain low levels of serious violent crime	43	Lana Stewart (Police Scotland)	<p>As at 30th September the total number of Group 1 crimes of violence recorded had increased by 53.6% compared to the same period in the previous year which equates to 15 more crimes being recorded. Increased crime levels are due to a rise in the total number of Serious Assaults and crimes of Robbery that have been reported; crimes of Serious Assault have increased from 13 to 22 and robbery from 1 to 4. Collectively this accounts for 12 of the additional 15 crimes recorded.</p> <p>In terms of Serious Assaults, there was a peak in activity during April and May but crimes levels have been relatively low thereafter with 4 crimes recorded over the last 8 weeks. Around half of all crimes recorded occurred in a private space and 70% of the total number were the result of a friend, family or domestic related dispute. Only 2 crimes appear to be the result of a stranger unprovoked attack. Dunoon and Oban recorded a higher number of crimes than other areas however</p>

				<p>no specific area has experienced a high concentration of crime. At the end of September the detection rate was high at 86.4%</p> <p>Three of the four crimes of robbery reported occurred in Helensburgh and the remaining crime occurred in Dunoon. Two crimes occurred at commercial premises and two in the street. All crimes were varied in nature and were not linked. Two of the four crimes were detected giving a detection rate of 50%.</p>
6.4.3b Number of Road Traffic Collisions	To reduce the number of incidents of the previous year	<p>Fatal - 5 ( + 1 on last year to date)</p> <p>Serious - 21 ( - 14 on last year to date)</p> <p>Slight - 175 ( + 4 on last year to date)</p>	<p>Lana Stewart</p> <p>(Police Scotland)</p>	The most serious fatal crashes occur on the trunk roads of A82, A83 and A85 in that order.
6.5.3 Regular reports to the Licensing Forum/Board on public health impacts of alcohol	Frequency of reports and data to be agreed with licensing board by October 2014	On track to revised plan	Craig McNally (NHS Highland)	ADP Coordinator now attending licensing forum. Licensing board currently undertaking consultation on overprovision. Collaboration with licensing planned to undertake an annual update to provide an alcohol profile for Argyll and Bute.
6.7.2 % of CJ service users with LSCMI case management plan by their first review	80%	40%	Jon Belton (Argyll and Bute Council)	Ten new orders only 4 currently recorded as having a risk assessment generated case management plan within 3 months. Relevant staff have been instructed to provide explanation, a timescale within which situation will be or has been resolved and a strategy to ensure future compliance



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**Argyll and Bute Community Planning Partnership****Helensburgh and Lomond Area Community Planning Group****10 November 2015**

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**Kirkmichael: A Community and Multi-Agency Partnership Approach**

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**1. SUMMARY**

- 1.1** Following coverage of anti-social behaviour in the Kirkmichael area in the local newspaper, and disruption of the local Gala Day in August 2015 by a group of young people, a number of CPP partners met on 10 September to discuss joint working opportunities to support the Kirkmichael community.
- 1.2** A small group of Kirkmichael residents have been working with the Council, Dunbritton Housing Association and members of Helensburgh Baptist Church to form a new constituted community group, Kirkmichael Community Development Group.
- 1.3** Postcode areas in East Helensburgh were identified in the Scottish Index of Multiple Deprivation (SIMD) 2012 report as being in the top 5% of most overall deprived areas in Scotland, and the most overall deprived in Argyll & Bute. Many of the postcodes are in the Kirkmichael area. The seven factors affecting SIMD classification are income, employment, health, education, housing, access to services and crime. Postcodes in Helensburgh East rank at number 170 in Scotland (out of a total number of rankings of approximately 7,000).

**2. RECOMMENDATIONS**

- 2.1** Area Community Planning Group members are asked to note report and the progress that is being made by the community, Helensburgh Baptist Church and a range of statutory and third sector partners.

**3. BACKGROUND**

- 3.1** Kirkmichael Tenants and Residents Association (KTRA) dissolved in early 2014 and Kirkmichael Sports and Recreation Association (KSRA), which managed the all-weather pitch in the area, folded some years earlier. As a result, the community has lacked a focus for engagement and organising events, activities and development initiatives.

- 3.2** In 2014 the Baptist Church and the Council's Community Development Officer organised a Commonwealth Games themed gala day in partnership with a range of third sector and statutory organisations. In spite of poor weather, 175-200 people attended the event and 51 people completed, or partially completed, a survey asking participants to rate the event, make suggestions on how it could be improved and indicate if they would be willing to help start a local social/development group for Kirkmichael. The feedback indicated there was a strong desire in the community for more events and activities, particularly aimed at young people and older people.
- 3.3** Following the 2014 Gala Day, a series of community meetings were organised by the Community Development Officer and the Baptist Church, which has continued to offer a children's after-school club (The Lighthouse Club) in the Kirkmichael Learning Centre, with the aim of establishing a constituted community organisation for Kirkmichael and to plan for a second gala day in 2015.

#### **4. DETAIL**

- 4.1** A small, committed group of community representatives from Kirkmichael have been meeting on a regular basis with support from the Baptist Church, Council, Dunbritton Housing Association and representatives from other statutory and third sector organisations, and have formed the Kirkmichael Community Development Group (KCDG).
- 4.2** KCDG became a fully constituted community organisation in October of this year and plans to apply to open a bank account. The Group has nominated a chair, vice chair and secretary, and a small number of additional members attend committee meetings. The Group has already raised funds via the 2015 Gala Day and a series of prize bingo nights. The position of treasurer is currently vacant. However, the chair is keeping the accounts and provides updates on the funds raised at committee meetings.

The Group hopes to organise a Gala Day in 2016 and is seeking support from partner organisations to try to ensure the event is enjoyed by the community. The next meeting of the Group is scheduled for Tuesday 24 November at the Learning Centre.

- 4.3** Following on from the disrupted 2015 Gala Day, the community development officer organised a multi-agency meeting On 10 September. 14 representatives from ACHA, Dunbritton HA, Police Scotland, Argyll & Bute Council (representing Social Work, Community Development, Governance and Adult Learning), Community Justice, NHS Highland and Argyll & the Isles Coast & Countryside Trust met to discuss partnership working opportunities

to support the community. The meeting was chaired by Morven Short, Director of Dunbritton HA. A number of positive suggestions from the meeting are currently being taken forward.

The multi-agency group met again on 8 October and the next meeting, which will be chaired by Robert Cowper, the Council's Anti-social Behaviour Officer, is scheduled for 10 December. A significant agenda item, which has been raised by Police Scotland, will focus on information regarding designated Public Reassurance Areas.

**4.4** As a direct result of Kirkmichael community and multi-agency partnership working:

- Community Payback teams have been working in the area to cut back overgrown hedges;
- police patrols have been stepped up at times the community has indicated a greater police presence is needed;
- KCDG is submitting a funding application to Police Scotland for goal posts;
- plans are being developed to publish a Kirkmichael newsletter to be distributed with the Community Advertiser early next year; and
- partner agencies third sector organisations are attending KCDG meetings.

## **5. CONCLUSION**

**5.1** The Kirkmichael community, working in partnership with statutory and third sector organisations, has made significant progress over the last four months since the disruption of the 2015 Gala Day. New partnerships are being established and KCDG is putting in place the necessary governance arrangements which should strengthen the organisation and help office bearers to attract more Kirkmichael residents to join the Group.

The Kirkmichael Multi-agency group has initiated a number of initiatives which are already making a positive contribution to the community and more are planned in the New Year.

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Argyll and Bute Council  
Community Planning Manager  
10 November 2015

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